

# Agenda



Listening Learning Leading

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## A MEETING OF THE

# General Licensing Committee

**WILL BE HELD ON THURSDAY 16 MAY 2013 ON THE RISING OF THE  
PRECEDING ANNUAL MEETING OF COUNCIL**

**COUNCIL CHAMBER, SOUTH OXFORDSHIRE DISTRICT COUNCIL  
OFFICES**

### Members of the Committee:

To be confirmed at the annual meeting of Council on 16 May 2013 at 6.00pm.

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- 1 **Apologies**
- 2 **Declaration of disclosable pecuniary interest**
- 3 **Minutes of the previous meeting** (Pages 3 - 4)

Minutes of the meeting of 15 January 2013 (**attached**)

#### 4 **Appointment of taxi licensing panels**

**Purpose:** to agree the appointment of sub-committees known as Taxi Licensing Panels to consider matters delegated to these under the council's Taxi licensing Policy.

**Recommendation:** to:

- appoint sub-committees comprising any three members, or their appointed substitutes, of the General Licensing Committee;
- agree that the sub-committees be known as taxi licensing panels;
- appoint each member or substitute of the General Licensing Committee to serve on any taxi licensing panel which is convened so as to include her or him in its membership;
- authorise each taxi licensing panel to discharge all functions relating to matters referred to the committee or to its sub-committees by the council's licensing officer under the Taxi Licensing policy.
- that, wherever possible, applications should be heard by a panel comprising the chairman or vice-chairman of the committee plus two other members of the Committee, but that this should not affect the principle that any three members or their substitutes of the Committee will constitute a properly appointed panel;
- to authorise the head of legal and democratic services to invite an appropriate panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

MARGARET REED

Head of Legal and Democratic Services

# Minutes

OF A MEETING OF THE



Listening Learning Leading

## General Licensing Committee

HELD AT 2.00 PM ON TUESDAY, 15 JANUARY 2013

COMMITTEE ROOM 4, SOUTH OXFORDSHIRE DISTRICT COUNCIL  
OFFICES

### Present

Mr Malcolm Leonard (Chairman)

Mrs Elizabeth Gillespie, Mrs Ann Midwinter, Ms Anne Purse, Mrs Margaret Turner  
and Mr Michael Welply

### Apologies:

Ms Joan Bland, Mrs Pat Dawe and Mrs Pearl Slatter tendered apologies.

### Officers

Ms D Moore, Mrs J Thompson

### 6 Minutes, 4 October 2012

**RESOLVED:** to approve the minutes of the meeting on 4 October 2012  
as a correct record and agree that the Chairman sign these as such.

### 7 Adoption of the model skin piercing byelaws

The committee considered the report of the Head of Health and Housing that invited it to adopt a new single consolidated set of byelaws produced by the Department of Health to regulate all skin piercing activities (acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis).

Diane Moore, Shared Food and Safety Manager, introduced the report and answered questions as follows:

- operatives require appropriate training and qualifications before carrying out any activities covered by the byelaws;
- registration certificates must be displayed on the premises;
- the registration fee is a one off fee and covers all the council's administrative costs;
- the fees are consistent with those of neighbouring district councils and with the fees proposed for the Vale of white Horse District Council;

- the premises are inspected as part of the current health and safety inspections;
- the adoption of the byelaws will not increase workload;
- skin piercing activities covered acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis; and
- existing byelaws would be revoked.

Councillors commented that the required publicity for the new byelaws should explicitly state which activities were covered.

**RESOLVED:** to

1. adopt model byelaws for the regulation of skin piercing activities in accordance with section 15 of the Local Government (Miscellaneous Provisions) Act 1982 as amended by section 120 of the Local Government Act 2003;
2. authorise the Head of Legal Services to apply to the Secretary of State for confirmation;
3. note that the relevant registration requirements come into effect from the date on which the byelaws referred to above are confirmed by the Secretary of State and the current byelaws revoked.

The meeting closed at 2.20 pm

Chairman

Date